

Assessment Cover Sheet

Learner Details	
Unit Code/Name:	CHCECE005 Provide care for babies and toddlers
Learner's Name:	Date of Birth:
Address:	
<input type="checkbox"/> By ticking this box I testify that this assessment contains work produced by me and is written in my own words. It is a true indication of my knowledge and skills. Any work that is not my own has been acknowledged and referenced	
Learner's Signature:	Date Unit started:

Assessor's Feedback:	Satisfactory <input type="checkbox"/>	Not Yet Satisfactory <input type="checkbox"/>	Resubmission required <input type="checkbox"/>
Assessor's Name:	Assessor's Signature:	Date:	

Please note: The declarations below must be completed by Learner for resubmissions only			
Resubmission 1: <input type="checkbox"/> I testify that this assessment contains work produced by me and is written in my own words			
Learner's Signature:			
Assessor's Feedback:	Satisfactory <input type="checkbox"/>	Not Yet Satisfactory <input type="checkbox"/>	Resubmission required <input type="checkbox"/>
Assessor's Name:	Assessor's Signature:	Date:	

Resubmission 2: <input type="checkbox"/> I testify that this assessment contains work produced by me and is written in my own words			
Learner's Signature:			
Assessor's Feedback:	Satisfactory <input type="checkbox"/>	Not Yet Satisfactory <input type="checkbox"/>	Resubmission required <input type="checkbox"/>
Assessor's Name:	Assessor's Signature:	Date:	

Assessors Name:		Assessor's Signature:	
Declaration for use of digital signature: This digital signature has been applied as confirmation of my determination of outcome in the applicable assessment task or Unit of competency.			

Third Party Report To be completed by the Workplace Supervisor	
Learner's Name:	
Workplace Supervisors Name:	
Unit:	CHCECE005 Provide care for babies and toddlers

Observation of Learner		
You will know the Learner is performing to a satisfactory level when they can:	Satisfactory	Not Yet Satisfactory
• Use routines for physical care as opportunities to interact positively with babies and toddlers	<input type="checkbox"/>	<input type="checkbox"/>
• Respond to distress of babies and toddlers at separation from primary caregiver in a calm and reassuring manner	<input type="checkbox"/>	<input type="checkbox"/>
• Set up the physical environments to provide a safe and relaxed atmosphere	<input type="checkbox"/>	<input type="checkbox"/>
• Modify physical environments to suit stages of development	<input type="checkbox"/>	<input type="checkbox"/>
• Follow correct procedures using positive and meaningful interactions for <ul style="list-style-type: none"> • nappy change • meals • sleep times • transitions • play - both planned and spontaneous 	<input type="checkbox"/>	<input type="checkbox"/>
• Follow approved standards for safe storage and heating of formula/breast/milk and meals	<input type="checkbox"/>	<input type="checkbox"/>
• Respond and interact in an unhurried, gentle and sensitive way to promote a relationship of trust	<input type="checkbox"/>	<input type="checkbox"/>
• Communicate with families about the child	<input type="checkbox"/>	<input type="checkbox"/>

Workplace Placement Hours Requirement
<p>Requirement: It is a requirement of this unit that whilst undertaking study, every Learner must complete a minimum of 120 hours in a regulated education and care service. The below declaration must be completed to verify that the Learner has/has not completed this requirement in your service. The above observations may still be completed even if the Learner has not yet met this requirement.</p> <p>Workplace Supervisor Declaration (must be completed)</p> <p><input type="checkbox"/> By ticking this box I verify that the above Learner has demonstrated the listed knowledge and skills over a minimum of 120 hours in a regulated education and care service (please tick only if the requirements have been met)</p> <p><input type="checkbox"/> By ticking this box I verify that the above 120 hours has included a minimum of 30 hours working with babies and toddlers, aged birth to 24 months</p> <p><input type="checkbox"/> The Learner has not completed 120 hours in our service but has completed 30 hours working with babies and toddlers, aged birth to 24 months</p>

Workplace Supervisor Signature:		Date:	
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Assessment Instructions

This *Written Assessment Task* covers part of the written requirements for this unit. The questions require you to reflect on and provide examples of your work practices with babies and toddlers aged birth to 24 months. Therefore, to successfully complete this assessment you must have had experience working with this age group. You may be currently working in an ECEC service as an Employee or as a Learner on Practicum. The *Navigating the National Quality Framework Written Assessment Task* (to be completed once, usually at the commencement of your studies) is also required to be completed.

Further requirements must be completed prior to you being deemed Competent in this unit. Your *Learner Assessment Instruction Guide* provides information on all of the requirements for this unit including Work Placement / Practicum requirements, practical assessment requirements and the *Third Party Report*.

Useful resources for this unit include: *CHCECE005 Provide Care for Babies and Toddlers Learning Guide*, the National Quality Framework – including the Education and Care Services National Regulations, the National Quality Standard and approved learning frameworks (e.g. *The Early Years Learning Framework, My Time Our Place*); the *Early Childhood Australia Code of Ethics*; a copy of the National Health and Medical Research Council (NHMRC) '*Staying Healthy*', Australian Breastfeeding Association website <https://www.breastfeeding.asn.au>, policies and procedures from an early childhood education and care service and early childhood journals and websites relevant to your state/territory.

Prior to submitting your work for assessment you are required to check the following to ensure you have addressed all requirements to demonstrate your full knowledge.

Please check that you have completed the following prior to submitting your <i>Written Assessment Task</i> :	Yes
• Part A - Answered all parts of questions 1-3	
• Part B - Answered all parts of questions 1-6	
• Part C - Answered all parts of questions 1-3	
• Part D - Answered all parts of questions 1-5	
• Part E - Answered all parts of questions 1-3	
• Completed all the 'Learners Details' on the <i>Assessment Cover Sheet</i> and included this form	
• Included the completed and signed <i>Third Party Report</i>	
• Kept a copy of all your work and attached forms before submitting	
If you have ticked 'Yes' to all of the above, you are now ready to submit this assessment.	