

Written Assessment Tasks



The following information describes what the *Written Assessment Tasks* will look like and what you are required to complete.

Navigating the National Quality Framework Written Assessment Task

On commencement of your qualification you will be asked to complete an initial *Written Assessment Task*, called the *Navigating the National Quality Framework Written Assessment Task*. This Assessment task has been developed to cover the following knowledge requirements from a number of units from the CHC30113 Certificate III in Early Childhood Education and Care.

How to access the:

- National Quality Framework
- National Quality Standard
- relevant approved learning framework
- United Nations Convention on the Rights of the Child.

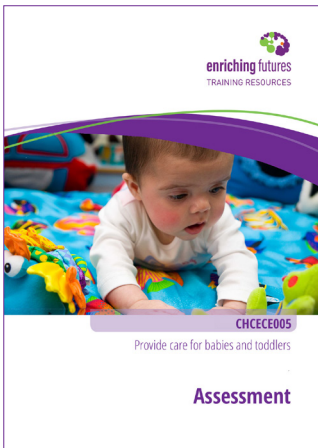
These skills and information are relevant for many units of competency, including:

- CHCECE001 Develop cultural competence
- CHCECE002 Ensure the health and safety of children
- CHCECE003 Provide care for children
- CHCECE004 Promote and provide healthy food and drinks
- CHCECE005 Provide care for babies and toddlers
- CHCECE007 Develop positive and respectful relationships with children
- CHCECE010 Support the holistic development of children in early childhood
- CHCECE011 Provide experiences to support children's play and learning
- CHCECE012 Support children to connect with their world
- CHCECE013 Use information about children to inform practice.

By completing this Assessment at the beginning of your qualification you will become familiar with these documents and also demonstrate your ability to navigate through these documents in one go. This means there will not be repetitive questioning throughout each Assessment task for each of the above units.

Note: This Assessment must be completed prior to being deemed 'competent' in these units. Therefore, if you have completed all other Assessment requirements of these units and have NOT completed this *Written Assessment Task* you must do so as soon as possible. Speak to your Trainer and/or Assessor if you have any questions regarding this Assessment.

Unit-specific Written Assessment Tasks



Title page

The title page clearly indicates the code and name of the unit of competency.

Assessment Cover Sheet

You must complete all sections of the 'Learners Details' box including the declaration and signature.

These sections are for resubmissions only and include student declarations and Assessor feedback.

Assessment Cover Sheet			
ECTARC The highlighted sections on this form must be completed for your assessment to be marked			
Record of assessment			
Unit Code/Name	CHCECE005 - Provide care for babies and toddlers		
Student's Name		Date of Birth <small>(Required for ID purposes)</small>	
Address <small>(Required for ID purposes)</small>			
<input type="checkbox"/> By ticking this box and uploading my assignment to ECTARC's Student Portal I testify that this assessment contains work produced by me and is written in my own words. It is a true indication of my knowledge and skills. <u>Any work that is not my own has been acknowledged with a reference list.</u>			
Student's Signature		Date Unit Started	
Workplace Supervisor's Name		Workplace Supervisor's Signature	
ECTARC Marker/Assessor's feedback: Satisfactory <input type="checkbox"/> Not Yet Satisfactory <input type="checkbox"/> Resubmission required <input type="checkbox"/>			
TDO Name: _____ TDO signature: _____ Date: _____			
Please note: The below declarations must be completed for resubmissions only			
Resubmission 1: <input type="checkbox"/> I testify that this assessment contains work produced by me and is written in my own words.			
Student signature:			
ECTARC Marker/Assessor's feedback: Satisfactory <input type="checkbox"/> Not Yet Satisfactory <input type="checkbox"/> Resubmission required <input type="checkbox"/>			
TDO Name: _____ TDO signature: _____ Date: _____			
Resubmission 2: <input type="checkbox"/> I testify that this assessment contains work produced by me and is written in my own words and I understand that this is my third and final attempt for this unit.			
Student signature:			
ECTARC Marker/Assessor's feedback for final resubmission: Satisfactory <input type="checkbox"/> Not Yet Satisfactory <input type="checkbox"/>			
TDO Name: _____ TDO signature: _____ Date: _____			
ECTARC use only			
Workplace supervisor/mentor has observed the student's performance in the workplace and signed the third party report as: Satisfactory <input type="checkbox"/> Not Yet Satisfactory <input type="checkbox"/> Date signed: _____			
Student has completed the 120 hours practicum hours required (where applicable) <input type="checkbox"/>			
Record of Practical Assessment: Satisfactory <input type="checkbox"/> Not Yet Satisfactory <input type="checkbox"/> Date signed: _____			
Unit outcome: Competent <input type="checkbox"/> Not Yet Competent <input type="checkbox"/> Date: _____			
ECTARC Training and Development Officer's Name: _____			
ECTARC Training and Development Officer's Signature: _____			Date: _____
<small>Declaration for use of digital signature: This digital signature has been applied as confirmation of my own determination of outcome in the applicable assessment task or Unit of Competency.</small>			
<small>RTO Code: 90351</small>		<small>CHCECE005 V4</small>	
<small>2 of 10</small>			

The *Assessment Cover Sheet* is designed for the Assessor to provide feedback. You must complete the 'Learner Details' section and the declaration/s and attach the *Assessment Cover Sheet* to your completed *Written Assessment Task* prior to submission.

To correctly complete this form, you must:

- write your name, date of birth and address (this is very important for verification of your ID) in the 'Learners Details' box
- tick and sign the declaration boxes to declare that you are submitting your own work.

Once your Assessor marks your *Written Assessment Task*, they will:

- provide feedback in the relevant sections
- tick either the 'satisfactory' or 'not yet satisfactory' box to indicate the outcome of the Assessment
- write their name, signature and date of Assessment.

A note on resubmissions

There is a space for information on the resubmission of your *Written Assessment Task* (your Assessor will provide you with information on resubmission procedures) and to declare that the submission is your own work. These additional sections do not need to be completed once the *Written Assessment Task* is assessed as 'satisfactory'.

Written Assessment Tasks in detail

Written Assessment Tasks vary in the number of parts they have and the questions they have on each part.

Part D

1. Complete the following chart by matching each age group with the correct descriptions of a baby's emotional and social development. An example has been provided.

Age group	Description
Birth to 4 months	<ul style="list-style-type: none"> • Laughs, especially in social interactions • Becomes wary of strangers • Happy to see faces they know • Actively seeks to be next to parent or primary caregiver
4-8 months	<ul style="list-style-type: none"> • Seeks comfort when upset or afraid • May 'lose control' of self when tired or frustrated • Takes cue from parent or primary caregiver regarding attitude towards strangers • Responds to own name
8-12 months	<ul style="list-style-type: none"> • Developing trust and attachment to primary caregiver • Shows excitement as parent prepares to feed • Turns head toward familiar voices • Engages in active play
12-24 months	<ul style="list-style-type: none"> • Shows signs of anxiety or stress if parent goes away • Shows signs of empathy if someone is distressed • Reaches arms out to be picked up • Cries when hungry or uncomfortable and usually stops when held

2. It is vital for a child's emotional development that each baby develops a strong attachment from a very young age with one or more adults who are part of their everyday life. Describe how you have developed a secure attachment with three babies and/or toddlers in the nursery.

3. The transition from home to a service can be emotionally challenging for babies / toddlers and their parents. Describe signs of separation distress you may see in both:

- the child
- the parent/guardian.

4. Why is the development of attachments through physical contact and relaxed experiences important for the development of babies and toddlers?

5. Describe a time when you identified a baby was experiencing pain. Identify the **cues** given and the **actions** taken to manage and comfort the child.

Part E

It is important to design meaningful and supportive spaces for babies and toddlers to promote trust, independence and their individual development.

1. Read the following scenario and answer the questions that follow.

Darcy is 7 months old and is exploring his movement by rolling and turning his body. He is seen rolling from the book area to the block area, mouthing the toys that are on the floor around him and sometimes knocking the older children's block constructions.

a) How can you set up the indoor environment to support Darcy's development of physical skills to support his risk taking?

Some questions include scenarios with written questions that follow.

The *Written Assessment Tasks* have been developed to provide an Assessment of your knowledge and understanding of each unit. The *Written Assessment Tasks* vary in the number of parts and questions they have and the style of questioning. They require you to provide examples of real life situations, to reflect, to explain, to consider and to document.

The *Written Assessment Tasks* are one piece of the Assessment puzzle. Alone, they do not demonstrate your full knowledge and skills of the unit; however when accompanied by the Practical Assessments and *Third-Party Reports*, your Assessor can see a full picture of your competence.